Selection Criteria Policy for World Congresses of Veterinary Dermatology

World Association for Veterinary Dermatology

- Formal bids for World Congresses of Veterinary Dermatology receive their initial review at the World Association for Veterinary Dermatology Administrative Committee (WAVD AC) Annual Meeting approximately 6 years before the scheduled congress. The bids and all supporting materials are due to the WAVD Secretary approximately 2 months before the meeting.

- Calls for bids are announced approximately 12, 8 and 4 months before the due date to all WAVD Member, Affiliate and Provisional Organizations, on the WAVD website and on social media outlets.

- Formal presentations may be made (and are encouraged) by a representative of the organization or group submitting the bid. Alternatively, the presentation may be assigned to a member of the AC representing the organization or group.

- Representatives from WAVD may request additional information and conduct site visits for bids that have been approved for further consideration.

- Final bid presentations and a decision will be made at the WAVD AC Annual Meeting approximately 5 years before the scheduled congress.

- Using the historic geographic rotations of previous World Congresses, higher consideration will be given to bids from the following regions for future congresses:
  - 2024: North America comprising Canada, Mexico and the United States (the bid period for this Congress has closed)
  - 2028: Europe
  - 2032: All other Geographic Areas of the World outside of North America and Europe

- It should be noted that although the strongest consideration is given to the regions as indicated in the rotation, this does not preclude consideration and selection of venues from other geographic areas of the world. The goal is to hold the World Congresses in locations where there is strong support for and the ability to advance the specialty globally, and organize a scientifically and financially successful meeting.

- Additionally, as veterinary dermatology grows worldwide, the rotation and/or geographical areas may change over time.

CRITERION	REQUIREMENTS
Access by Air	Convenient for international air travel access from all continents at reasonable costs.
Weather	Predicted to be warm and dry with low humidity and precipitation.
Time of Year	Spring or fall, avoiding the dates of other major veterinary congresses.
Airport	Must be "user friendly" and cater to those not speaking the local language.
Travel to City Center	Should be efficient and inexpensive with easy onward travel to hotels.
Geographic Location	Should offer interesting options for pre- and post-Congress tours.
The City	Should be attractive to overseas visitors and easy to navigate. Should offer many interesting opportunities for local tourism for accompanying people.
Hotels and Costs	There must be a good range of hotels, including some at lower cost. The availability of student-type accommodation for residents/students is an added advantage.
Local Organisation	It is very important that there are one or more local veterinarians to assist with local organisation.
The Congress Center	Venue should be a modern, state-of-the-art conference facility, preferably with a history of hosting medical or veterinary scientific conferences.
Anticipated Local Attendance	A high attendance from local veterinarians is a prerequisite for a successful financial outcome
Taxation	There should be a favorable national taxation environment for non-profit organizations
Meet and Greet	The availability of a suitable venue for an informal, low cost "get-together" on the night preceding the Congress is important
Welcome Reception	There must be a suitable venue to showcase the Congress., and provide food and beverage for a complete evening
Local Theme Evening	This has been one of the highlights of previous Congresses. Thought must be given as to venue, feasibility, format, etc.
Gala Dinner	Suitable venues for a gala dinner and/or a Speakers/Committee members' dinner should be available.
Sponsorship Opportunities	The Congress must be held in a location that is attractive to potential sponsors and where they can derive benefit from being heavily involved.

Other Support	**The support of local veterinary associations, convention bureaus, etc., is a significant advantage. A reception involving local dignitaries is also desirable with the prerequisite that it is fully or partially sponsored.**
Other Events	**Other attractive local events (e.g. festivals) are an advantage as long as they do not conflict with Congress events.**
PCO and Costs	**A competent, responsive and committed PCO is essential, and references should be solicited for those short-listed. PCO contracts will be subject to full legal review.**
Simultaneous Translation and Costs	**The official language of the Congress is English. The need for simultaneous translation will be based on geographic location, anticipated attendance from various parts of the world and cost.**
Requirements for Meeting Space and Social Events	**Main theatre to seat at least 1,500 delegates.** **Three rooms each seating 500-750 and two rooms each seating 150 delegates simultaneously for Continuing Education Sessions.** **Six to ten rooms seating 75-150 delegates each for Workshops.** **Speaker Ready Room and Speaker Hospitality Room.** **Three to four Committee Rooms.** **Rooms for Pre-Congress Industry Seminars: those mentioned above can be used for these sessions.** **Rooms for Residents' Pre-Congress Seminars: those mentioned above can be used for these sessions.** **Room for Pre-Congress ISVD Meeting: those mentioned above can be used for these sessions.** **Commercial Exhibition space of at least 3,500 m^2.** **Facilities for coffee breaks and boxed luncheon, ideally in the Commercial Exhibition space.** **Space for the Welcome Reception, ideally in the Commercial Exhibition space.** **Availability of facilities for wet-labs, histopathology and other allied disciplines at or close to the Congress Centre is important.**