

**The World Association for Veterinary Dermatology**

**Report and Financial Statements**

**For the Year Ended**

**31 May 2018**

**Company Registration Number: SC 209743**

**Scottish Charity No.: SC 030424**

# The World Association for Veterinary Dermatology

## Report and Financial Statements For the Year Ended 31 May 2018

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## The World Association for Veterinary Dermatology

### Reference and Administrative Information For the Year Ended 31 May 2018

#### **Company Registration Number:**

SC 209743

#### **Scottish Charity Reference:**

SC 030424

#### **Registered office:**

2a Ainslie Place  
Edinburgh  
EH3 6AR

#### **Administrative Committee:**

##### *Registered directors of the company & trustees of the charity at the year-end:*

Dr. Kenneth Kwochka	(President WAVD, Member-at-large)
Dr. Mandy Burrows	(Secretary WAVD till 1/9/17; Representative of the Dermatology Chapter of the Australian and New Zealand College of Veterinary Scientists, President WCVD9)
Professor David Lloyd	(Treasurer WAVD, President WCVD5)
Dr. Hans Koch	(President WCVD3)
Professor Richard Halliwell	(President WCVD1)
Dr. Manon Paradis	(President WCVD7, Representative of Canadian Academy of Veterinary Dermatology)
Dr. Emmanuel Bensignor	(Representative of European College of Veterinary Dermatology)
Dr. Wayne Rosenkrantz	(Member-at-Large)
Dr. Brett Wildermuth	(Member-at-Large)
Dr. Stephen White	(Secretary & ex officio President of WCVD8)
Dr Russell Muse	(Secretary of WCVD9) – appointed 18/07/2017
Dr Jeanne Budgin	(Representative of the American Academy of Veterinary Dermatology) - appointed 18/7/17
Dr Vincent Defalque	(Representative of the Canadian Academy of Veterinary Dermatology) appointed - 18/07/17
Dr Susan Paterson	(Representative of the European Society of Veterinary Dermatology) - appointed 18/07/17
Dr Catherine Outerbridge	(Representative of the American College of Veterinary Dermatology) - appointed 18/7/17; appointed Secretary 1/09/17
Professor Koju Nishifuji	(Representative of the Asian Society of Veterinary Dermatology). - appointed 29/1/18

#### **Independent Examiner**

John G. Norman C.A.

#### **Accountants:**

John G. Norman Ltd  
122 Giles Street  
Leith  
Edinburgh  
EH6 6BZ

#### **Bankers**

Bank of Scotland plc  
52 Shandwick Place  
Edinburgh EH2 4SB

## **The World Association for Veterinary Dermatology**

### **Report of the Administrative Committee**

#### **For the Year Ended 31 May 2018**

The members of the Administrative Committee are pleased to present their report together with the financial statements for the year to 31 May 2018.

#### ***Structure, Governance and Management***

The World Association for Veterinary Dermatology (WAVD) is a company limited by guarantee with the liability of members limited to £1 each and is a registered Scottish charity. The company is governed by the terms of its Memorandum and Articles of Association

Organisations are admitted to membership of the Association in accordance with the criteria set out in Clause 12 of the company's Articles (as amended in February 2017). Each member organisation is entitled to nominate one person to the Administrative Committee, whose members manage the affairs of the Association, as trustees of the charity and generally as directors of the company. Such "appointed members" retire after 4 years and may be reappointed. The Administrative Committee also appoint the President and Secretary of the forthcoming World Congress and past Presidents of World Congresses to the Committee in accordance with Clauses 51-54 of the company's Articles and may also appoint a further 5 members in accordance with Clause 55.

Other reference and administrative information, including those who were members of the Administrative Committee during the year, is shown on page 2.

#### ***Objects and Review of Activities***

The charitable company's principal objective, as set out in Clause 7 of the company's Articles, is "to advance education about veterinary dermatology". In support of this objective, it is active in education, particularly in those countries where veterinary medicine is less advanced, and it aims to facilitate the development of an infrastructure of professional societies in those countries.

We have continued to work on the preparations for the 9th World Congress, and satisfactory progress has been made in this regard. A formal meeting of all of the EOC members is planned for late October 2018, and an informal meeting was held in association with the North American Veterinary Dermatology meeting held in Hawaii in early May.

The construction of the web-based educational program has proceeded satisfactorily and will be completed by the end of February 2019. A marketing program has been developed which will ensure widespread usage of this valuable educational program.

The Association continues to attract useful publicity concerning its educational provision through its social media program which has been successfully developed and grows in usage.

The feedback from the two first recipients of Peter Ihrke scholarships has been very positive, and the individuals that participated are on track to become leaders in their respective geographic locations. The internship at the University of Pretoria has commenced and is proceeding satisfactorily. It is planned to continue this, and a WAVD scholarship program, aimed at regions of the world that are underserved in terms of veterinary education, will be offered for WCVD9 in Sydney.

## **The World Association for Veterinary Dermatology**

### **Report of the Administrative Committee (continued)**

#### ***Financial Review***

Income amounted to £128,658 during the year and there was expenditure of £241,150, resulting in net expenditure of £112,492 for the year. Details are shown in the Statement of Financial Activities on page 6. Both income and expenditure tend to fluctuate each year in relation to the cycle of quadrennial Congresses.

Income included net proceeds of £86,060 from the Eighth World Congress (WCVD8) over and above the licence fee of €300,000, which was accounted for in previous years. There were also management fees of £35,000 charged to the Ninth World Congress (£5,000 per month from November 2017 to May 2018) and bank interest of £7,598, accrued to the accounts date.

The main item of expenditure was a share of the proceeds of WCVD8, amounting to £152,326, paid out to the constituent organisations (see breakdown in note 3 to the accounts). Sponsorship of £51,654 (equivalent to AU\$88,000) was paid to WCVD9 and there was further expenditure of £14,709 for other sponsorship and events as detailed in note 4 to the accounts. No Administrative meetings were held during the year though there was the settlement of an old bill from a previous year. There was a net loss on currency exchange rates of £13,754 in contrast to a gain of £75,362 in the previous year.

WAVD owns 100% of the share capital of WCVD9 Pty Ltd, a company registered in Australia at 4 August 2017 to run the 9th World Congress of Veterinary Dermatology in Sydney, Australia. The investment comprises 100 shares at a cost of AU\$100, equivalent to £61 at the date of registration. Consolidated accounts have not been prepared as there is an exemption from preparing these for a small group.

Debtors includes a net amount of £25,174 advanced to WCVD9 for the Congress, £35,000 for 7 months' management fees to WCVD9, £15,764 prepaid for the Administrative committee meeting in London in June 2018 and £4,270 accrued bank interest.

A balance of £952,492 is retained in the unrestricted general fund to be used for the planning and promotion of future World Congresses.

#### ***Reserves policy***

In addition to annual administrative costs for the charity over the 4-year period between Congresses, the Association aims to hold sufficient reserves to cover the potential failure of the ensuing World Congress. The present reserves are considered to be adequate to cover this eventuality.

#### ***Small Company Provisions***

This report has been prepared taking advantage of the small companies exemption of section 415A of the Companies Act 2006.

#### **By order of the Board**

***Richard Halliwell***

**Date: 15/02/2019**

**Director**

## **Report of the Independent Examiner To the Directors of the World Association for Veterinary Dermatology**

I report on the accounts of the World Association for Veterinary Dermatology for the year ended 31 May 2018, which are set out on pages 6 to 10.

### ***Respective responsibilities of directors and examiner***

The directors of the company, as trustees of the charity, are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act) and the Charities Accounts (Scotland) Regulations 2006. They consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### ***Basis of independent examiner's statement***

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### ***Independent examiner's statement***

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**John G Norman CA**

**Date: 15/2/2019**

John G, Norman Ltd  
Chartered Accountants  
122 Giles Street  
Leith  
Edinburgh  
EH6 6BZ

## The World Association for Veterinary Dermatology

### Statement of Financial Activities (including Income & Expenditure Account) For the Year Ended 31 May 2018

	Note	Unrestricted Funds	
		2018 £	2017 £
<b>Income</b>			
Net proceeds from 8th World Congress		86,060	-
Management fees for 9th World Congress		35,000	-
Balance of licence fee to 8th World Congress	2	-	40,495
Bank interest receivable		7,598	3,097
Net gain on currency exchange rates		-	75,362
<b>Total Income</b>		<u>128,658</u>	<u>118,954</u>
<b>Expenditure</b>			
Administrative Committee meetings:			
- Travel, subsistence & venue costs		802	6,846
Share of proceeds from 8th World Congress paid to constituent organisations	3	152,326	-
Sponsorship of 9th World Congress		51,654	-
Other sponsorship & events	4	14,709	726
Ihrke scholarship expenses		3,146	-
Publicity, website & design		2,186	2,354
Open access publications		-	4,800
Accountancy		1,800	1,500
Legal fees		-	2,388
Net loss on currency exchange rates		13,754	-
Other administrative costs		773	385
<b>Total Expenditure</b>		<u>241,150</u>	<u>18,999</u>
<b>Net (expenditure) / income for year</b>		<u>(112,492)</u>	<u>99,955</u>
<b>Net movement in funds</b>		(112,492)	99,955
<b>Funds brought forward</b>		<u>1,064,984</u>	<u>965,029</u>
<b>Funds carried forward</b>		<u>952,492</u>	<u>1,064,984</u>

All incoming resources and resources expended are derived from continuing activities. The company has no recognised gains or losses other than those included in the Statement of Financial Activities above.

The notes on pages 8 to 10 form part of these financial statements.

## The World Association for Veterinary Dermatology

### Balance Sheet at 31 May 2018

	Note	2018 £	2017 £
<b>Fixed Assets</b>			
Investment in subsidiary at cost	6	<u>61</u>	<u>-</u>
<b>Current Assets</b>			
Debtors	7	80,208	21,580
Cash at bank		<u>874,234</u>	<u>1,044,930</u>
		<b>954,442</b>	<b>1,066,510</b>
<b>Creditors</b>			
Amounts falling due within one year	8	<u>2,011</u>	<u>1,526</u>
<b>Net Current Assets</b>		<u>952,431</u>	<u>1,064,984</u>
<b>Net Assets</b>		<u>952,492</u>	<u>1,064,984</u>
<b>Funds</b>			
Unrestricted General fund	9	<u>952,492</u>	<u>1,064,984</u>
		<u>952,492</u>	<u>1,064,984</u>

For the year ended 31 May 2018 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 ("the Act") relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the Board and authorised for issue on 15/02/2019**

**Richard Halliwell**

**Date: 15/02/2019**

**Director**

**Company Registration No. SC 209743**

The notes on pages 8 - 10 form part of these financial statements.

# The World Association for Veterinary Dermatology

## Notes to the Financial Statements For the Year Ended 31 May 2018

### 1. Accounting Policies

#### ***Basis of accounting***

The financial statements of the charity, which constitutes a public benefit entity as defined by FRS102, have been prepared on the historical cost basis and in accordance with the requirements of the Charities SORP (FRS 102): 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)'; and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The charity has applied the alternative structure allowed by paragraph 4.22 of the Charities SORP for smaller charities and has not reported on an activity basis. It has also taken advantage of the exemption permitted for smaller charities not to prepare a Statement of Cash Flows.

The charitable company together with its wholly-owned subsidiary, WCVD9 Pty Ltd (registered in Australia), form a small group with aggregate gross income below the threshold at which preparation of consolidated accounts is required by the Charities SORP or the Companies Act. In accordance with this exemption consolidated accounts have not been prepared for the group.

#### ***Going concern basis***

The financial statements have been prepared on a going concern basis. The directors have assessed the charitable company's ability to continue as a going concern and have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing these financial statements.

#### ***Income***

Generally income is recognised and included in the accounts when the charity has entitlement to the funds, any performance or other conditions attaching to the income have been met or are fully within the control of the charity, the income has been received or receipt is considered probable and the amount can be measured reliably.

Fee income is recognised when invoiced and receivable. Net income transferred from World Congresses is recognised on receipt. Bank interest is accrued to the date of the accounts.

#### ***Resources expended***

All expenditure is accounted for on an accruals basis and when there is a legal or constructive obligation to make a payment to a third party. The company is not registered for VAT and expenditure includes VAT where relevant.

#### ***Foreign currencies***

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net income or expenditure for the year.

#### ***Taxation***

The company is a registered charity and is exempt from corporation tax on its charitable activity. The company is not registered for VAT and expenditure includes VAT where relevant.

#### ***Fixed asset investments***

Fixed asset investments comprise 100% of the share capital of the subsidiary company, WCVD9 Pty Ltd (registered in Australia) and are stated at cost.

## The World Association for Veterinary Dermatology

### Notes to the Financial Statements (continued)

#### 1. Accounting Policies (continued)

##### **Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments relate to amounts paid in advance for expenditure attributable to future financial periods. Accrued income relates to income due for the current year, which had not been billed or received at the year-end.

##### **Creditors & provisions**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount net of any trade discounts due.

##### **Other basic financial instruments**

The company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently at their settlement value.

##### **Fund Accounting**

*Unrestricted general funds* can be used in accordance with any of the charitable objects of the charity at the discretion of the Directors.

##### **Accounting estimates**

The trustees do not consider that there are any areas of the financial statements where significant judgements are being carried out.

#### 2. Balance of licence fee to 8th World Congress

	2018	2017
	£	£
Amount recognised in accounts	-	40,495

The licence fee for €300,000 was billed to the 8th World Congress, held in Bordeaux, in March 2016 and was included as a debtor in the accounts to 31 May 2016, when the equivalent in Sterling was £229,410. When the bill was subsequently paid in October 2016, the equivalent in Sterling had risen to £269,905, resulting in additional income of £40,495 in the year to 31 May 2017, as shown above.

#### 3. Share of proceeds from 8th World Congress paid to constituent organisations

	2018	2017
	£	£
Dermatology Chapter of the Australian and New Zealand College of Veterinary Scientists (ANZVSC)	5,407	-
The European College of Veterinary Dermatology (ECVD)	33,608	-
European Society of Veterinary Dermatology (ESVD)	61,286	-
American Academy of Veterinary Dermatology (AAVD)	12,555	-
Canadian Academy of Veterinary Dermatology (CAVD)	3,653	-
American College of Veterinary Dermatology (ACVD)	14,900	-
Asian Society of Veterinary Dermatology (AiSVD)	20,917	-
	<u>152,326</u>	<u>-</u>

## The World Association for Veterinary Dermatology

### Notes to the Financial Statements (continued)

4. Other sponsorship & events	2018	2017
	£	£
Grant to Veterinary Academic Hospital, South Africa to sponsor an internship.	9,187	-
ICADA website support	1,030	726
Expenses to attend NAVDF meeting in Maui to present WAVD guidelines.	<u>4,492</u>	-
	<u><u>14,709</u></u>	<u><u>726</u></u>

### 5. Trustees' Remuneration and expenses

No remuneration was paid to members of the Administrative Committee during either year.

No expenses were reimbursed to trustees during the year (previous year: £4,546 reimbursed to 4 trustees for travel and subsistence costs)

6. Investment in subsidiary at cost	2018	2017
	£	£
Investment in WCVD9 Pty Ltd	<u>61</u>	<u>-</u>

WAVD owns 100% of the share capital of WCVD9 Pty Ltd, a company registered in Australia at 4 August 2017 to run the 9th World Congress of Veterinary Dermatology in Sydney, Australia. The investment comprises 100 shares at a cost of AU\$100, equivalent to £61 at the date of registration.

7. Debtors	2018	2017
	£	£
Accrued income	39,270	2,144
Prepayments	15,764	-
Amount advanced to 8th World Congress (WCVD8)	-	14,098
Amount advanced to 9th World Congress (WCVD9)	<u>25,174</u>	<u>5,338</u>
	<u><u>80,208</u></u>	<u><u>21,580</u></u>

8. Creditors	2018	2017
<i>Amounts falling due within one year:</i>	£	£
Accruals	<u>2,011</u>	<u>1,526</u>
	<u><u>2,011</u></u>	<u><u>1,526</u></u>

9. Movement on Funds	At	Movement in resources		At	
	Note	1/6/17	Incoming	Outgoing	31/5/18
<i>Unrestricted funds:</i>			£	£	£
General fund		<u>1,064,984</u>	<u>128,658</u>	<u>(241,150)</u>	<u>952,492</u>
<b>Total funds (all unrestricted)</b>		<u><u>1,064,984</u></u>	<u><u>128,658</u></u>	<u><u>(241,150)</u></u>	<u><u>952,492</u></u>