

**The World Association for Veterinary Dermatology**

**Report and Financial Statements**

**For the Year Ended**

**31 May 2017**

**Company Registration Number: SC 209743**

**Scottish Charity No.: SC 030424**

# The World Association for Veterinary Dermatology

## Report and Financial Statements For the Year Ended 31 May 2017

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## The World Association for Veterinary Dermatology

### Reference and Administrative Information For the Year Ended 31 May 2017

#### **Company Registration Number:**

SC 209743

#### **Scottish Charity Reference:**

SC 030424

#### **Registered office:**

2a Ainslie Place  
Edinburgh  
EH3 6AR

#### **Administrative Committee:**

##### *Registered directors of the company & trustees of the charity at the year-end:*

Dr. Kenneth Kwochka	(President WAVD, Representative of American College of Veterinary Dermatology)
Dr. Mandy Burrows	(Secretary WAVD till 1/9/17; Representative of the Dermatology Chapter of the Australian and New Zealand College of Veterinary Scientists)
Professor David Lloyd	(Treasurer WAVD, President WCVD5)
Dr. Hans Koch	(President WCVD3)
Professor Richard Halliwell	(President WCVD1)
Dr. Manon Paradis	(President WCVD7, Representative of Canadian Academy of Veterinary Dermatology)
Dr. Emmanuel Bensignor	(Representative of European College of Veterinary Dermatology)
Dr. Wayne Rosenkrantz	(Member-at-Large)
Dr. Brett Wildermuth	(Member-at-Large)
Dr. Stephen White	(Secretary & ex officio President of WCVD8) - appointed 4/6/16

##### *Directors who resigned during the year:*

Dr. Philip Roudebush	(Representative of American Academy of Veterinary Dermatology) – resigned 29/4/17
Dr. Carmel Taylor	(Representative of Asian Society of Veterinary Dermatology) – resigned 28/1/17
Dr. Luc Beco	(Representative of European Society of Veterinary Dermatology) – resigned 25/9/16

##### *Directors appointed after the year-end:*

Dr Russell Muse	(Secretary of WCVD9) – appointed 18/07/2017
Dr Jeanne Budgin	(Representative of the American Academy of Veterinary Dermatology) appointed 18/7/17
Dr Vincent Defalque	(Representative of the Canadian Academy of Veterinary Dermatology) appointed 18/07/17
Dr Susan Paterson	(Representative of the European Society of Veterinary Dermatology) appointed 18/07/17
Dr Catherine Outerbridge	(Representative of the American College of Veterinary Dermatology) appointed 18/7/17; appointed Secretary 1/09/17
Dr Koju Nishifuju	(Representative of the Asian Society of Veterinary Dermatology). appointed 29/1/18

#### **Independent Examiner**

John G. Norman C.A.

#### **Accountants:**

John G. Norman Ltd  
122 Giles Street  
Leith  
Edinburgh  
EH6 6BZ

#### **Bankers**

Bank of Scotland plc  
52 Shandwick Place  
Edinburgh EH2 4SB

## **The World Association for Veterinary Dermatology**

### **Report of the Administrative Committee**

#### **For the Year Ended 31 May 2017**

The members of the Administrative Committee are pleased to present their report together with the financial statements for the year to 31 May 2017.

#### ***Structure, Governance and Management***

The World Association for Veterinary Dermatology (WAVD) is a company limited by guarantee with the liability of members limited to £1 each and is a registered Scottish charity. The company is governed by the terms of its Memorandum and Articles of Association

Organisations are admitted to membership of the Association in accordance with the criteria set out in Clause 5 of the company's Articles. Each member organisation is entitled to nominate one person to the Administrative Committee, whose members manage the affairs of the Association, as trustees of the charity and directors of the company (though not all are registered directors). Such "appointed members" retire after 4 years and may be reappointed. The Administrative Committee also appoint the President and Secretary of the forthcoming World Congress and past Presidents of World Congresses to the Committee in accordance with Clause 45 of the company's Articles and may also appoint a further 5 members in accordance with Clause 46.

Other reference and administrative information, including those who were members of the Administrative Committee during the year, is shown on page 2.

#### ***Objects and Review of Activities***

The charitable company's principal objective, as set out in the Memorandum of Association, is "to advance education about veterinary dermatology". In support of this objective, it is active in education, particularly in those countries where veterinary medicine is less advanced, and it aims to facilitate the development of an infrastructure of professional societies in those countries.

The principal activities this year have been in setting up the administrative structure for the 9th World Congress to be held in Sydney, Australia on 20th – 24th October 2020. This required a considerable amount of legal advice due to the very restrictive legislation on not-for-profit companies in Australia.

In addition, the Association has embarked upon an ambitious web-based educational program aimed firstly at entry-level general practitioners. It is envisioned that this will be used by veterinary schools and colleges world-wide and will consist of some 30 hour-long webinars authored by world-renowned experts in their respective fields.

In furtherance of our global education program, there was an enthusiastic response to the offering of the Peter Ihrke scholarship in dermatology, funded by the Association and offered by the University of California, Davis, such that two, rather than one scholarship were awarded. Both of the awardees come from countries where veterinary dermatology is regarded as undeveloped. A search is also underway to appoint an intern in dermatology at the University of Pretoria.

#### ***Financial Review***

Income amounted to £118,954 during the year and there was expenditure of £18,999, resulting in net income of £99,955 for the year. Details are shown in the Statement of Financial Activities on page 6.

Income included a further £40,495 from the licence fee of €300,000 charged for the Eighth World Congress, which was the additional amount received in Sterling on top of £229,410 accrued in the previous year, due to favourable exchange rates. There was also a net gain of £75,362 on currency exchange largely due to favourable rate movements on deposits held in US dollars.

## **The World Association for Veterinary Dermatology**

### **Report of the Administrative Committee (continued)**

#### ***Financial Review (continued)***

Total expenditure amounted to £18,999 and included £6,846 for travel and accommodation for executive meetings and venue visits to plan future World Congresses and other costs as shown in the Statement of Financial Activities on page 6.

A balance of £1,064,984 is retained in the unrestricted general fund to be used for the planning and promotion of future World Congresses.

#### ***Reserves policy***

In addition to annual administrative costs for the charity over the 4-year period between Congresses, the Association aims to hold sufficient reserves to cover the potential failure of the ensuing World Congress. The present reserves are considered to be adequate to cover this eventuality.

#### ***Small Company Provisions***

This report has been prepared taking advantage of the small companies exemption of section 415A of the Companies Act 2006.

#### **By order of the Board**

***Richard E. W. Halliwell***

**Date: 19/02/2018**

**Director**

## **Report of the Independent Examiner To the Directors of the World Association for Veterinary Dermatology**

I report on the accounts of the World Association for Veterinary Dermatology for the year ended 31 May 2017, which are set out on pages 6 to 10.

### ***Respective responsibilities of directors and examiner***

The directors of the company, as trustees of the charity, are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act) and the Charities Accounts (Scotland) Regulations 2006. They consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### ***Basis of independent examiner's statement***

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### ***Independent examiner's statement***

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**John G Norman CA**

**Date: 19/2/18**

John G, Norman Ltd  
Chartered Accountants  
122 Giles Street  
Leith  
Edinburgh  
EH6 6BZ

## The World Association for Veterinary Dermatology

### Statement of Financial Activities (including Income & Expenditure Account) For the Year Ended 31 May 2017

	Note	Unrestricted Funds	
		2017	2016
Income		£	£
Licence fee to 8th World Congress	2	40,495	229,410
Bank interest received		3,097	3,792
Net gain on currency exchange rates		<u>75,362</u>	<u>32,558</u>
<b>Total Income</b>		<u><b>118,954</b></u>	<u><b>265,760</b></u>
<b>Expenditure</b>			
Administrative Committee meetings:			
- Travel, subsistence & venue costs		6,846	16,613
Schindelka award		-	3,542
Sponsorship of other bodies		726	754
Publicity, website & design		2,354	2,480
Open access publications		4,800	-
Speaker's honorarium		-	192
Accountancy		1,500	1,320
Legal fees		2,388	360
Other administrative costs		<u>385</u>	<u>134</u>
<b>Total Expenditure</b>		<u><b>18,999</b></u>	<u><b>25,395</b></u>
<b>Net income for year</b>		<u><b>99,955</b></u>	<u><b>240,365</b></u>
<b>Net movement in funds</b>		<b>99,955</b>	240,365
<b>Funds brought forward</b>		<u><b>965,029</b></u>	<u><b>724,664</b></u>
<b>Funds carried forward</b>		<u><u><b>1,064,984</b></u></u>	<u><u><b>965,029</b></u></u>

All incoming resources and resources expended are derived from continuing activities. The company has no recognised gains or losses other than those included in the Statement of Financial Activities above.

The notes on pages 8 to 10 form part of these financial statements.

## The World Association for Veterinary Dermatology

### Balance Sheet at 31 May 2017

	Note	2017	2016
		£	£
<b>Current Assets</b>			
Debtors	4	21,580	243,631
Cash at bank		<u>1,044,930</u>	<u>733,667</u>
		<b>1,066,510</b>	977,298
<b>Creditors</b>			
Amounts falling due within one year	5	<u>1,526</u>	<u>12,269</u>
<b>Net Current Assets</b>		<u><b>1,064,984</b></u>	<u>965,029</u>
<b>Net Assets</b>		<u><u><b>1,064,984</b></u></u>	<u><u>965,029</u></u>
<b>Funds</b>			
Unrestricted General fund	6	<u>1,064,984</u>	<u>965,029</u>
		<u><u><b>1,064,984</b></u></u>	<u><u>965,029</u></u>

For the year ended 31 May 2017 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 ("the Act") relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the Board and authorised for issue on 19/2/18**

**Richard E. W. Halliwell**

**Date: 19/02/2018**

**Director**

**Company Registration No. SC 209743**

The notes on pages 8 - 10 form part of these financial statements.

## The World Association for Veterinary Dermatology

### Notes to the Financial Statements For the Year Ended 31 May 2017

#### 1. Accounting Policies

##### ***Basis of accounting***

The financial statements of the charity, which constitutes a public benefit entity as defined by FRS102, have been prepared on the historical cost basis and in accordance with the requirements of the Charities SORP (FRS 102): 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)'; and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The charity has taken advantage of the exemption permitted for smaller charities not to prepare a Statement of Cash Flows.

This is the first year in which the financial statements have been prepared under FRS102. The effective date of transition is 1 June 2015. The trustees have considered whether applying the accounting policies required by FRS102 necessitated a restatement of comparative items. In the event no restatements were required.

##### ***Going concern basis***

The financial statements have been prepared on a going concern basis. The directors have assessed the charitable company's ability to continue as a going concern and have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing these financial statements.

##### ***Income***

Generally income is recognised and included in the accounts when the charity has entitlement to the funds, any performance or other conditions attaching to the income have been met or are fully within the control of the charity, the income has been received or receipt is considered probable and the amount can be measured reliably.

Fee income is recognised when invoiced and receivable. Net income transferred from World Congresses is recognised on receipt. Bank interest is accrued to the date of the accounts.

##### ***Resources expended***

All expenditure is accounted for on an accruals basis and when there is a legal or constructive obligation to make a payment to a third party. The company is not registered for VAT and expenditure includes VAT where relevant.

##### ***Foreign currencies***

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net income or expenditure for the year.

##### ***Taxation***

The company is a registered charity and is exempt from corporation tax on its charitable activity. The company is not registered for VAT and expenditure includes VAT where relevant.

##### ***Debtors***

Trade and other debtors are recognised at the settlement amount due. Prepayments relate to amounts paid in advance for expenditure attributable to future financial periods. Accrued income relates to income due for the current year, which had not been billed or received at the year-end.

## The World Association for Veterinary Dermatology

### Notes to the Financial Statements (continued)

#### 1. Accounting Policies (continued)

##### **Creditors & provisions**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount net of any trade discounts due.

##### **Other basic financial instruments**

The company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently at their settlement value.

##### **Fund Accounting**

*Unrestricted general funds* can be used in accordance with any of the charitable objects of the charity at the discretion of the Directors.

##### **Accounting estimates**

The trustees do not consider that there are any areas of the financial statements where significant judgements are being carried out.

#### 2. Licence fee to 8th World Congress

	2017	2016
	£	£
Amount recognised in accounts	<u>40,495</u>	<u>229,410</u>

The licence fee for €300,000 was billed to the 8th World Congress, held in Bordeaux, in March 2016 and was included as a debtor in the accounts to 31 May 2016, when the equivalent in Sterling was £229,410. When the bill was subsequently paid in October 2016, the equivalent in Sterling had risen to £269,905, resulting in additional income of £40,495 as shown above.

#### 3. Trustees' Remuneration and expenses

No remuneration was paid to members of the Administrative Committee during the year.

Travel and subsistence expenses of £4,546 (2016 - £15,910) were reimbursed to 5 trustees during the year for their attendance at meetings and venue visits.

#### 4. Debtors

	2017	2016
	£	£
Trade debtors	-	229,411
Accrued income	2,144	91
Amount advanced to 8th World Congress (WCVD8)	14,098	14,098
Amount advanced to 9th World Congress (WCVD9)	5,338	-
Other debtors	-	31
	<u>21,580</u>	<u>243,631</u>

The World Association for Veterinary Dermatology

Notes to the Financial Statements (continued)

<b>5. Creditors</b>	<b>2017</b>	<b>2016</b>
<i>Amounts falling due within one year:</i>	<b>£</b>	<b>£</b>
Accruals	<u>1,526</u>	<u>12,269</u>
	<u>1,526</u>	<u>12,269</u>

<b>6. Movement on Funds</b>	<b>At</b>	<b>Movement in resources</b>		<b>At</b>	
	<b>Note</b>	<b>1/6/16</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>31/5/17</b>
<i>Unrestricted funds:</i>			<b>£</b>	<b>£</b>	<b>£</b>
General fund		<u>965,029</u>	<u>118,954</u>	<u>(18,999)</u>	<u>1,064,984</u>
<b>Total funds (all unrestricted)</b>		<u>965,029</u>	<u>118,954</u>	<u>(18,999)</u>	<u>1,064,984</u>